

# APPEAL PETITION

Appeal Number \_\_\_\_\_

(For DNR use only)

During the 90-day Appeal Period, a community official or another interested party may object to any new or revised information shown on a Preliminary Flood Insurance Rate Map (FIRM) panel and/or in the FIS Report submitted by the community, that show **Special Flood Hazard Areas (SFHAs) boundaries, floodway boundaries and/or Base Flood Elevations (BFEs)** to be scientifically or technically incorrect. The distinction between “scientifically incorrect” and “technically incorrect” is important because of the differences in the types and amounts of data needed in support of an Appeal Petition.

**Scientifically Incorrect SFHAs and BFEs**

Basis of Formal Appeal	Required Data to Support Appeal	Submitted by
Incorrect or inappropriate methodology used in the new study	Justification for use of an alternative hydrologic or hydraulic methodology A revised study that includes all recalculated BFEs or redelineated SFHAs, updated hydrologic and/or hydraulic analysis, flood profiles, and floodplain and floodway boundaries, using the alternative methods or data that are believed to be superior to those used in the preliminary study	Certified professional engineer
Methodology not correctly applied in the new study; i.e., inappropriate or incorrect assumptions in methodology		

**Technically Incorrect SFHAs, Floodways and BFEs**

Basis of Formal Appeal	Required Data to Support Appeal	Submitted by
Insufficient or poor quality data in a new study	1. Data believed to be superior to those used in original hydrologic or hydraulic analysis; documentation for source of the new data 2. A revised study, including updated hydrologic and/or hydraulic analysis, flood profiles, and floodplain and floodway boundaries, using the alternative methods or data that are believed to be superior to those used in the preliminary study	Certified professional engineer
Mathematical error in a new study	Information that identifies the error and provides the correct calculation	
Measurement error in a new study	Information that identifies the error and provides the correct measurement	
Physical change in the floodplain since the new study	1. Information that identifies the change and sufficient topographical and/or structural data for an updated hydraulic analysis 2. Certified topographic maps or other certified ground elevation data of greater detail or more recent than those used for the preliminary DFIRM panel in question.	Certified land surveyor or GIS specialist

Please use the tables below when submitting an Appeal Petition.

Name	
Address	
Telephone Number	

Panel Number	Basis of Formal Objection	Description of Challenged Data	Data Supporting Objection

The Appeal Petition and all supporting documentation must be submitted to the Community Executive Officer (CEO) or to the local official designated by the CEO, such as the Floodplain Administrator, during the 90-Day Appeal Period. It is then the community's responsibility to forward the Appeal Petition, all supporting documentation, and the community's statement of support or non-support for the Appeal to:  
**Georgia Floodplain Management Office, Collis Brown, Program Manager, 4220 International Parkway, Suite 101, Atlanta, GA 30354.**